

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> Over £1,000,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Tanya Gilston		Telephone number: 0113 3781927
Subject²:	The Decision to award the design and build contract to deliver new build extra care and general needs housing schemes at Cartmell Drive South and Middlecross was approved on the 10th June 2021 by Martin Farrington. This DDN accompanies this report with details of the confirmed psc fees as outlined in the report.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The authority to award has previously been approved however the fees were to be confirmed at a later date – this report outlines the total PSC cost as follows: Total = £788,282.55		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The DDN to award the design and build contract to deliver new build extra care and general needs housing schemes at Cartmell Drive South and Middlecross was approved on the 10th June 2021. This was subject to the fees being agreed and negotiated and the report details such.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Affected wards:	Armley & Temple Newsam	
Details of consultation undertaken⁴:	Executive Member The Executive Member for Housing and Communities was consulted the scheme progress. The Executive Member for Infrastructure & Climate has been consulted on progress of the scheme.	
	Ward Councillors All Councillors have been consulted on the scheme progress.	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Tanya Gilston, Senior Project Officer, Award of contract to ENGIE proposed for October 2021.	
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of	Authorised decision maker ⁸ Angela Barnicle, Chief Officer Asset Management & Regeneration	


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Decision	Signature 	Date 21 October 2021
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